

**Hamlet of Cambridge Bay
Regular Council Meeting # 015
Monday, September 26, 2005 @ 7:00 pm**

<u>Present</u>	<u>Absent</u>
Terry McCallum-Mayor	Jennifer Anawak-Duty Travel
Stephanie Briscoe	Mark Calliou-Duty Travel
Michelle Gillis	Elik Tologanak-Excused
Cathy Aitaok	
Jorgan Aitaok Jr.	
Ruth Wilcox-Niptanatiak	<u>Staff</u>
	Sandi Gillis-Director of Finance
<u>Guests</u>	Megan Livingston-Council Clerk
Rosabelle Aknavigak	Wayne Weese-Director of Public Works
Keith Morrison	
Josh Gladstone	

1. Call to Order

Mayor McCallum called the meeting to order at 7:05

2. Opening Prayer

Councillor Briscoe said the opening prayer.

3. Additions/Deletions

Sandi Gillis explained that Rosabelle Aknavigak would like to speak to the Council about her Hamlet Concerns.

Mayor McCallum explained that Keith Morrison is here to speak on behalf of the Fire Department as a Delegate.

Councillor Aitaok added that she would like to speak about HOSWELL and to put it under new Business in the agenda.

4. Declaration of Pecuniary Interest

None Declared

5. Delegations

Rosabelle Aknavigak asked if she could speak to the council about her concerns with the Hamlet In Camera.

Mayor McCallum explained that he had spoken with community government that afternoon and was advised that public delegations are not to be In Camera at Council meetings.

Rosabelle Aknavigak explained that she would like to speak about the SAO in training position that had recently been advertised and that she had applied for. On Friday she received a letter from Helen Koaha, manager of Human Resources, stating that she was not granted an interview because of policies and procedures but was confused about what that meant. She explained that she has completed High school, three years of College and has worked for the Government for fifteen years and feels that she did not get a fair chance to go through the interview process for the position. She did not have an interview and her references were not checked.

Rosabelle Aknavigak passed out a list of ten questions that she asked the Council:

1. Would like the council to know that I was not selected for an interview because of policies and procedures, which I am still waiting for a response for this reasoning.
2. Would like to know what education level and work experience the candidate has?
3. What credentials does the HR manager have to successfully screen applicants?
4. By not granting me an interview or selecting an appropriate candidate, are the SAO and is the selection committee planning on extending the SAO's contract?
5. Priority should be given, but they must be qualified to do the job.
6. There should be an appeal process in places because the Hamlet gets funding from the Government of Nunavut.
7. Is the selection committee setting the SAO Trainee to fail in order to secure the current extension?
8. If the position is a training position, why not interview all candidates?
9. Would like an official review of how the screening was done and how the candidates that were selected for interviews. Was a point system used?
10. If not review is done, I will go to the public and say that the hamlet is playing favoritism within its own hiring policies.

Rosabelle Aknavigak suggested that the Hamlet set up a Human Resources committee that has two Councillors and two Hamlet workers to ensure that the committee is balanced and not biased. She informed the Council that she will be running for Council and Mayor in December.

Mayor McCallum thanked Rosabelle Aknavigak for her presentation and that the Council will take her concerns into consideration.

Keith Morrison explained that he will be bringing By-Law #165-Fire Protection to the By-Law committee to get it amended; it is badly written and some of it is very outdated.

Josh Gladstone thanked the Council, the Hamlet and explained that he will be leaving on Thursday the 29th of September.

6. Approval of Minutes

a. RCM # 014 – September 12, 2005

Motion to approve the minutes from RCM #014 with noted changes or corrections

Moved by: Michelle Gillis	Seconded By: Jorgan Aitaok Jr.
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7. Business Arising from the Minutes

None Declared

8. Reports of Officers

a. Take Back the Night-Mayor McCallum

Mayor McCallum explained that the Wellness Centre will be having a take back the night March on October 13th, 2005.

Motion for Council to support the Take back the night initiative

Moved By: Stephanie Briscoe	Seconded By: Ruth Niptanatiak-Wilcox
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CARRIED #05-123

b. SAO Report

Sandi Gillis briefly explained the SAO Report to the Council.

Councillor Gillis asked what the situation with the dump/lagoon is at present.

Mayor McCallum explained that Wayne Weese, Colin Dickie, Mark Calliou and Derrick Anderson met with the Regional Engineer Tom Livingston and they are basically ready to go out with an RFP to look at all areas of how we handle our waste and how it can be handled more efficiently.

Councillor Gillis explained that Mike Burdett asked for assistance from the Hamlet for opening the new Health Centre; do we need a motion?

Mayor McCallum explained that Mike Burdett is the Coordinator for the Health and Social Services new Health Centre; he got a hold of Alice Isnor and wanted her to put on a feast for the Opening of the Health Centre, she referred them to the ladies of Nunavut but they referred him to the Elks to cater the event.

Sandi Gillis explained that the Hamlet had been asked to do the opening ceremonies for the new Health Centre but that Hamlet decided that would be the Department of Health and Social Service's responsibility.

Mayor McCallum explained that the official opening will be held on October 12, 2005 and the Minister of Health will be doing the opening ceremonies for the Health Centre.

Mayor McCallum explained that there have been several search and rescues lately and there will be a debriefing later this week.

Jorgan requested for there to be a sign made and put up around town that says winter is coming, if you are going to venture out on the land let people know where you are going to be and for how long.

9. Correspondence

a. Letter from Nunavut Wildlife Division-Re: Town garbage cans

Councillor Gillis explained that because it is concerning changing a By-Law it should be reviewed by the By-Law Policy committee with the Garbage By-Law.

c. Letter from Peter Laube-Re: Resignation

Mayor McCallum explained the Hamlet received a letter from Peter Laube regarding his resignation from his position as Fire Chief.

Councillor Aitaok Jr. explained that he had a conversation with Keith Morrison on the weekend and that he has been nominated as the new Fire Chief.

Keith Morrison explained that Peter Laube has agreed to remain the Fire Chief until a new one is appointed. He explained that the Fire Department will be submitting regular reports to Council from now on.

Councillor Niptanatiak-Wilcox explained that when a Fire Chief resigns council accepts it in the form of a motion; the same is done when a new Fire Chief or Deputy has been nominated and it has to be in writing. I would like to see a letter go to Peter Laube that thanks him for all of his years as a firefighter and for his dedication.

Councillor Briscoe explained that she has had the opportunity to speak with a number of the members of the Fire Department recently, specifically regarding the whole issue of reporting and making time to meet with Council. We need to recognize that they are volunteers; they are not paid for their time and have full time jobs. The requirement is that they need to file reports electronically, I would like to inquire if the Fire Department has access to an office, a computer etc. If we're imposing these obligations on them, then we need to be providing them with the services to meet those demands.

Keith Morrison explained that there is an office at the fire hall that has a very old computer but does not have internet access. The Fire Department could use a computer with a printer, internet access and an email address for the department. He explained that he was unsure as to what the Council would like in terms of a template for the regular reports.

Councillor Briscoe explained that in her opinion these are front line workers that we rely on day to day for health and safety issues in our community, it deserves a second look in terms of what we can provide. In terms of the monthly report template all of the other departments are filing a standard monthly report, for the Fire Department because they do the ambulance services as well

there might be something for false alarm, actual fire, etc. Councillor Briscoe suggested that Keith Morrison sit down with Sandi Gillis or Megan Livingston to develop one for the Fire Department specifically.

Keith Morrison explained that there are standards in place for a monthly incident fire report already.

Mayor McCallum explained that at the last meeting the council decided that a representative from the Fire Department should come once a month and give a report in person.

We just want monthly stats and every few months a few firemen come in and tell us what the needs of the department are and we can go from there.

Keith Morrison explained that assuming he does become the new Fire Chief he would be happy to attend monthly Council meetings and give a report. It is something the Fire Department should have been doing all along.

Motion to accept Peter Laube's resignation as Fire Chief.

Moved by: Ruth Niptanatiak-Wilcox

Seconded By: Michelle Gillis

CARRIED #05-124

10. Petitions

None declared

11. Around the table

Councillor Gillis informed the Council that she will be away on duty travel from October 8th to the 15th.

Councillor Briscoe informed the council that she will be in Yellowknife for the Geo Science Forum November 14-19th and out of town on medical from December 7-9th.

Councillor Briscoe brought up the issue regarding fencing around the land fill facility. Garbage is flying around and has dispersed quite a ways from the dump. Given the recent findings in the Land Development fund is it possible to use money from that fund to secure fencing around that property.

Sandi Gillis explained that she has been trying to get together with Anna from CG&S so that they can fully understand and go forward to the Lands committee and develop a plan as to how to spend that Development fund and what development needs to be done.

12. Old Business

a. Water By-Law

Councillor Briscoe explained that it is one of the items that they were considering sending back to the By-Law policy committee. Has it made its way to the committee?

Sandi Gillis explained that the water By-Law has not made its way to the committee yet.

Councillor Gillis explained that the By-Law's have been separated into division and at the moment the By-Law committee is working on recreation By-Laws. She asked Sandi Gillis to find out if the other departments have anything to add to the list of By-Laws that will be reviewed by the committee. There are three By-Laws that are pending because the committee decided to get public consultation on them.

13. New Business

a. Bylaw # 197 – Vehicle Acquisition

Sandi Gillis explained that the Auditors informed her that there should be a policy on what is considered to be property and what isn't. This is a Vehicle Acquisition By-Law for the vehicles that were brought up on the barge that are leased to the Hamlet.

Councillor Gillis Read the Vehicle Acquisition By-Law #197

Motion for the first reading of By-Law #197-Vehicle Acquisition

Moved By: Stephanie Briscoe	Seconded By: Ruth Niptanatiak-Wilcox
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CARRIED #05-125

Motion for the second reading of By-Law #197-Vehicle Acquisition

Moved By: Cathy Aitaok	Seconded By: Michelle Gillis
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CARRIED #05-126

b. Bylaw #198 – Short Term Borrowing

Sandi Gillis explained that this short term borrowing By-Law is required to do every year by the bank and the Hamlets Act. It determines our line of credit.

Councillor Gillis asked Sandi Gillis what rate of interest we are being charged for overdraft protection

Sandi Gillis explained that we are being charged Prime plus 1% in interest.

Councillor Briscoe read the Short Term Borrowing By-Law #198

Motion for the first reading of By-Law #198-Short Term Borrowing

Moved By: Michelle Gillis	Seconded By: Ruth Niptanatiak-Wilcox
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CARRIED #05-127

Motion for the second reading of By-Law #198-Short Term Borrowing

Moved By: Stephanie Briscoe	Seconded By: Cathy Aitaok
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CARRIED #05-128

d. **Lotteries By-Law #199 (Repealed By-Law 103)**

Councillor Briscoe read the Lotteries By-Law #199

Motion for the first reading of By-Law #199-Lotteries

Moved By: Stephanie Briscoe	Seconded By: Ruth Niptanatiak-Wilcox
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CARRIED #05-129

Motion for the second reading of By-Law #199-Lotteries

Moved By: Cathy Aitaok	Seconded By: Michelle Gillis
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CARRIED #05-130

e. **User Fee and Resale License Policy**

Councillor Gillis explained that the By-Law committee will have another look at this by-Law.

Break @ 8:24

Out of Break @ 8:36

f. **Motion Needed-Re:** New Water truck and F-250 Freight payment from water/sewage Vehicle Reserve

Sandi Gillis explained that the total freight for the Water truck and F-250 \$13,419.67.

Motion to pay for the freight for the new water truck and the F-280's.

Moved By: Stephanie Briscoe	Seconded By: Ruth Niptanatiak-Wilcox
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- g. **Motion Needed-Re:** Elders Van is in need of repairs, Motion for taking from Equipment Replacement Reserve

Sandi Gillis explained that the repairs have been finished and that the estimated cost is \$1,000 for the Brakes

Motion to pay for the repairs to the elders van at a maximum of \$2,000.

Moved By: Michelle Gillis	Seconded By: Stephanie Briscoe
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CARRIED #05-132

- h. **Motion Needed-Re:** Appointment of Returning Officer

Motion for Alice Isnor and Megan Livingston to be the Returning officer and Deputy Returning officer for Council and Mayor Elections 2005.

Moved By: Stephanie Briscoe	Seconded By: Jorgan Aitaok Jr.
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CARRIED #05-133

- i. **HSOWELL**

Councillor Aitaok explained that HSOWELL last met on September 14, 2005. The committee is looking for one more Council member to join because it requires two Council members.

Councillor Gillis put her name forward as the fourth member.

Motion for Michelle Gillis to be the fourth member of HASWELL

Moved by: Stephanie Briscoe	Seconded By: Jorgan Aitaok Jr.
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CARRIED #05-134

14. Motions

None Declared

15. In Camera

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Motion to go in Camera @ 8:43

Moved By: Cathy Aitaok	Seconded By: Stephanie Briscoe
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CARRIED #05-135

- a. RFP concerns-Michelle Gillis
- b. By-Law Policy #171 Council Indemnity

Motion to come out of Camera @9:40pm

Moved By: Michelle Gillis	Seconded By: Stephanie Briscoe
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CARRIED #05-136

Motion to write letter to Rosabelle Aknavigak regarding hamlet hiring policy concerns.

Moved By: Stephanie Briscoe	Seconded by: Ruth Niptanatiak-Wilcox
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CARRIED #05-137

16. Adjournment

Motion to adjourn at @9:40pm

Moved By: Michelle Gillis	Seconded By: Ruth Niptanatiak-Wilcox
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CARRIED #05-138

Terry McCallum-Mayor	Mark Calliou-SAO