

**Hamlet of Cambridge Bay  
Regular Council Meeting # 008  
Monday, April 10, 2006 @ 7:00 pm**

<u>Present</u>	<u>Absent</u>
Michelle Gillis-Mayor	Jorgan Aitaok Jr. - Annual
Stephanie Briscoe	
Fred Pedersen	<u>Staff</u>
George Hakongak	Mark Calliou-SAO
Mike Kaiyogana	Derrick Anderson-Manager of Municipal Services
Jason Tologanak	Joey Evalik-SAO Trainee
Rosabelle Aknavigak	Megan Livingston-Council Officer
Jeannie Evalik	Dave Taylor-By-Law Officer

**1. Call to Order**

Mayor Gillis called the meeting to order @ 7:10pm

**2. Opening Prayer**

Councillor Briscoe said the opening prayer

**3. Additions/Deletions**

None Declared

**4. Declaration of Pecuniary Interest**

Councillor Briscoe, Councillor Tologanak and Councillor Hakongak declared conflict on the Wolfden Socio Economic meeting item on the agenda.

**5. Approval of Minutes**

**a. RCM #006 March 20, 2006 @ 7:00pm**

**Motion to approve the minutes with noted changes/deletions**

<b>Moved By:</b> Councillor Pedersen	<b>Seconded By:</b> Councillor Tologanak
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**CARRIED #06-051**

**b. RCM #007 March 29, 2006 @ 12:00pm**

**Motion to approve the minutes with noted changes/deletions**

<b>Moved By:</b> Councillor Pedersen	<b>Seconded By:</b> Councillor Tologanak
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**CARRIED #06-052**

**c. SCM #002 March 31, 2006 @ 5:30pm**

**Motion to approve the minutes with noted changes/deletions**

**Moved By:** Councillor Evalik

**Seconded By:** Councillor Kaiyogana

**CARRIED #06-053**

**6. Reports of Officers**

**a. Waterline update**

Derrick Anderson explained that they are continuing with the repairs on the waterline and hopefully it will be up and running within the next few weeks. The extra labor and expense is being charged to CG&S.

**7. Correspondence**

**a. Letter from Peter Hamilton re: a request for support in Coroner Application**

Mayor Gillis explained that Mr. Hamilton is a new resident to Cambridge Bay who moved from Kugluktuk recently and is interested in becoming a Coroner. There is training coming up and he is looking for support from Council.

SAO Calliou explained that there are two certified Coroners in town that he is aware of, Attima Hadlari and Jerry Puglik. Wayne Solomon and Kevin Taylor applied late in 2005 but there has been no word on their certification. There is no cost to the Municipality involved.

Mayor Gillis pointed out that the more Coroners in the community the better.

**Motion to write a letter of support to the Chief Coroners office on behalf of Peter Hamilton.**

**Moved By:** Councillor Pedersen

**Seconded By:** Councillor Briscoe

**CARRIED #06-054**

**b. Fire Marshall Report by Mr. Tim Hinds – For review**

Mayor Gillis explained that Mr. Tim Hinds, the Fire Marshall in Iqaluit sent a Summary of the initial Community & Government Services Response to the Cambridge Bay Fire Chief concerns. This report is very well done; Mayor Gillis outlined some of the Fire Marshal's findings:

- Findings regarding reported CBFDF fire safety concerns:

Each safety concern brought forward by the CBFDF was investigated and assessed. Initial safety and maintenance report submissions as well as copies of maintenance and repair records were requested from involved parties. From records obtained an attempt was made to determine when reports were submitted, to whom they were submitted, and if the reports were followed up with appropriate repair actions being taken and recorded.

The media reports of the CBFDF concerns were written in such a manner as to suggest that all the concerns were current and still outstanding.

Some of the items were found to have been repaired or replaced and were no longer a concern.

Some of the items were found to be still outstanding and still requiring corrective action to be taken.

None of the items found to be still outstanding required immediate or urgent action to be taken.

Mayor Gillis explained that we need to work hard on this for all departments; there needs to be clearer communication and proper reporting to ensure that we move forward and this does not happen again.

## **8. Around the table**

Councillor Aknavigak inquired about the performance appraisals that Council requested before the end of the Fiscal year end.

SAO Calliou explained that at this point in time there is not a system in place to do a proper performance evaluation. We need to get a strategic plan in place so that there are some targets for staff. At the moment we know what we are doing but there are no set targets so it would not be fair to personnel, Council or management to do performance evaluations at this time.

Councillor Evalik mentioned that the Wellness Fair/Forum was canceled at the last minute but was unclear why.

Mayor Gillis explained that the Wellness Fair/Forum was set to take place at the Community Hall on May 6<sup>th</sup>, 2006. Shortly before, it was brought to the Committees attention that the Hall was being repaired and we would need to find another location. Bobby-Jo booked the school facilities, there was a dance already booked that evening at 9:30pm; the Forum would have gone past that so rather than bumping another group's scheduled event we canceled the Fair/Forum. Everything fell through, there was over \$2,000 of food, we had people flying up for our event and I assured the members of the Committee that I would address this in Council.

Derrick Anderson explained that he was acting SAO at the time the Wellness Fair was to take place and asked Bobby-Jo if there was anything booked at the Community Hall for that week so that the sewage tank could be repaired. She made a mistake and said that nothing was scheduled for that week so the repairs were booked and had begun before the mistake was noticed. It was a 4 day repair and the Hall is operational again.

Mayor Gillis went over her upcoming schedule with Council:

- May 6<sup>th</sup> to 11<sup>th</sup> is Meet the North in Edmonton.
- On Annual from May 11<sup>th</sup> to May 20<sup>th</sup> in Edmonton.
- On Annual from the Housing Corporation from May 20<sup>th</sup> to May 30<sup>th</sup>.
- May 30<sup>th</sup> to June 8<sup>th</sup>, 2006 FCM in Montreal and Councillor Briscoe will be Acting Mayor in my place.

Councillor Briscoe inquired about the policy in place for the use of Municipal vehicle use during working hours for personal use.

SAO Calliou explained that there has always been a policy in place for vehicle usage. There are

Staff on call 24/7 and need the use of a vehicle. Insurance is not affected if the vehicle is being used for a personal errand, however if an employee is using the vehicle for personal use during working hours, that is inappropriate and will be dealt with.

Councillor Briscoe explained that she will be away on duty travel for the following dates:

- April 27<sup>th</sup> to May 6
- May 13<sup>th</sup> to May 18<sup>th</sup>.
- May 30<sup>th</sup> to June 7<sup>th</sup>.
- July 19<sup>th</sup> to August 7<sup>th</sup>, 2006.

Councillor Pedersen explained that he received an invitation from the Wellness Centre in regards to a Crystal Meth information session and encourages all Councillors to attend. Councillor Pedersen explained that he will be away on duty travel from May 6<sup>th</sup> to 11<sup>th</sup> in Edmonton representing ED&T at Meet the North conference.

Councillor Hakongak mentioned that he will be on duty travel from April 17<sup>th</sup> to 21<sup>st</sup>, 2006.

Councillor Tologanak commented on the Cambridge Bay Fire Chief Concerns, Situation Assessment Report by CG&S seems to be very positive and in our favour. In light of this report, will there be another media release.

Mayor Gillis explained that there will be a media release shortly; The Fire Marshall in Iqaluit Mr. Tim Hinds will be doing an interview on the subject, as will I with CBC in the next few days.

**Motion to accept the Situation Assessment Report regarding Cambridge Bay Fire Chief Concerns as presented by Mr. Hind**

<b>Moved By:</b> Councillor Tologanak	<b>Seconded By:</b> Councillor Briscoe
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**CARRIED #06-055**

Councillor Tologanak mentioned that he will be on duty travel for the following dates: April 24<sup>th</sup> to 28<sup>th</sup>, May 6<sup>th</sup> to May 11<sup>th</sup> for Meet the North in Edmonton and May 11<sup>th</sup> to 23<sup>rd</sup>, 2006 for Annual.

**9. Old Business**

**a. Review of Fire Department nominations – Appointment of Chief**

Councillor Pedersen explained that a member of the Fire Department has been nominated for the position of Fire Chief but there are four members of the eighteen fire fighters that have not responded in regards to supporting this nomination. The next meeting is scheduled for April 22, if they cannot be contacted prior to the meeting hopefully those four individuals will attend and submit their preference.

Mayor Gillis explained that the former Fire Chief and Assistant Fire Chief are have assured Council as well as the Fire Marshall in Iqaluit that they will be responding to all calls and the First Responder on the scene will assume the responsibilities of Fire Chief.

Mayor Gillis explained that the possibility of hiring a full time Fire Chief in the future has been discussed with CG&S.

SAO Calliou explained that he has created a job description for that position, it is a long process but it has already begun.

**b. Dew line Clean-up meeting on April 24, 2006 – Information**

Mayor Gillis explained that Council is invited to attend a community meeting on Monday, April 24<sup>th</sup> at 7:00pm in regards to a DEW Line Cleanup Program set for the summer of 2007 and beyond.

**c. Strategic Planning - Action item**

Mayor Gillis asked SAO Calliou and Joey Evalik to look into scheduling a workshop at some point fairly soon with Administration and Council. Perhaps half a day with Council, half a day with Administration, the third day could be with Council and Administration.

SAO Calliou explained that if Council is happy with Rob Johnson doing the retreat he will be in town at the end of April.

Councillor Tologanak explained that it can be done on our time and it may not be necessary to wait for consultants to be available when looking into scheduling a Council and Admin retreat/workshop/strategic planning session.

Mayor Gillis explained that if Rob Johnson is not available to conduct this workshop it may be possible to coordinate ourselves.

Councillor Tologanak requested that the workshop not be held on a weekend because that time should be spent with family.

Councillor Tologanak explained that Michelle Boyle offered to work on the strategic plan.

Mayor Gillis mentioned that this will be discussed further once we can confirm everyone's schedules but the preference is to meet fairly soon.

**d. Contract Procedures By-Law #74 – Repeal, second reading**

**Motion to accept the second reading to repeal The Contract Procedures By-Law #74**

<b>Moved By:</b> Councillor Briscoe	<b>Seconded By:</b> Councillor Pedersen
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**CARRIED #06-056**

**e. Property Disposition By-Law #203 – Second Reading**

**Motion to accept the second reading of The Property Disposition By-Law #203**

<b>Moved By:</b> Councillor Pedersen	<b>Seconded By:</b> Councillor Briscoe
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**CARRIED #06-057**

**Break @ 8:10pm**  
**Out of Break @ 8:20pm**

**10. New Business**

**a. ATV By-Law – Dave Taylor**

Mayor Gillis explained that Dave Taylor wanted to discuss the changes that he made to the ATV By-Law and Traffic By-Law #153 with Council due to the fact that there is no longer a By-Law Committee and suggested that an ad hoc committee is formed from Council to review these By-Laws.

Councillor Briscoe mentioned that the Audit and Risk Management Committee could meet shortly and discuss these By-Laws with Dave Taylor.

**b. Gartner Lee Ltd. and Wolfden Resources Inc. - Socio-Economic Impact.**  
Select attendee for teleconference meeting on April 11, 2006.

Mayor Gillis explained that she was asked by Wolfden Resources and Gartner Lee Ltd. to take part in a Regional teleconference call on April 11<sup>th</sup>, 2006 from 2:00pm to 4:00pm along with Hamlet admin staff. The meeting will be in regards to the social and economic impact assessment and mitigation that Gartner Lee Ltd. has prepared in regards to the High Lake project.

Councillor Pedersen explained that he would be interested in taking part in the teleconference call.

**c. Aboriginal Statistical Training Program; Surveys course**

Mayor Gillis explained that this is an information item for anyone who is interested in taking the training that KEDC is offering contact Marg Epp.

**11. Adjournment**

**Motion to adjourn @ 8:30pm**

<b>Moved By:</b> Councillor Briscoe	<b>Seconded By:</b> Councillor Kaiyogana
<b>CARRIED #06-058</b>	

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<b>Michelle Gillis-Mayor</b>	<b>Mark Calliou-SAO</b>